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**TOWN COUNCIL MEETING AGENDA
THURSDAY, JULY 17, 2014
Town Hall Council Chambers
12:00 P.M.**

- I. CALL MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- III. APPROVAL of MEETING MINUTES FROM JULY 1, 2014**
- IV. PUBLIC COMMENT – *Please sign in to make public comment***
- V. LIQUOR LICENSE**
 - 1. Liquor License Renewal – River Sports Bar & Grill LLC at 358 E Hwy 160**
 - 2. Liquor License Renewal – Alley House Grille LLC at 214 Pagosa Street**
 - 3. Special Events Liquor Permit – Folkwest Inc., Four Corners Folk Festival August 29-31 on Reservoir Hill**
 - 4. Special Events Liquor Permit – Pagosa Springs Facilities Coalition, Summer Sizzler Kickball Tourney August 9, 2014 at Yamaguchi Pa**
- VI. NEW BUSINESS**
 - 1. Renaming 4th/5th Alley to Yamaguchi Drive**
 - 2. Mary Fisher Recognition Project**
 - 3. Resolution 2014-11, appointing Judy James to the Historic Preservation Board**
- VII. OLD BUSINESS**
 - 1. Sales Tax Brief**
 - 2. 8th Street Paving Project**
- VIII. DEPARTMENT HEAD REPORTS**
 - 1. Community Center Report**
 - 2. Parks and Recreation Report**
 - 3. Town Tourism Committee Report**
 - 4. Planning Department Report**
 - 5. Town Manager Report**
- IX. APPROVAL OF JUNE FINANCIAL STATEMENT AND ACCOMPANYING PAYMENTS**
- X. PUBLIC COMMENT – *Please sign in to make public comment***
- XI. COUNCIL IDEAS AND COMMENTS**
- XII. NEXT TOWN COUNCIL MEETING AUGUST 5, 2014 AT 5:00PM**
- XIII. ADJOURNMENT**

**Don Volger
Mayor**

Public comment and agenda comment item sign-up sheets are available at meeting
Copies of proposed Ordinances and Resolutions are available to the public from the Town Clerk



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TOWN COUNCIL MEETING MINUTES
TUESDAY, JULY 1, 2014
Town Hall Council Chambers
551 Hot Springs Blvd
5:00 p.m.

- I. CALL MEETING TO ORDER** – Mayor Volger, Council Member Alley, Council Member Bunning, Council Member Egan, Council Member Lattin, Council Member Schanzenbaker
- II. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- III. APPROVAL of MEETING MINUTES FROM JUNE 19, 2014** – Minutes were approved as read.
- IV. PUBLIC COMMENT** – Ms. Shannon Weckman said that smartmeters are used to store data and surveillance by the NSA. She said that LPEA should allow people to keep their original meters. Mr. Gary Duncan has electro-magnetic sensitivity disease and can feel electro magnetism when he comes into Pagosa Springs. He would like the Town to install municipal fiber optic to all LPEA users for electric use. Ms. Sandy Nelson is concerned about her health and after having a smartmeter installed she asked to have her smartmeter removed and went back to analog meter. Ms. Sophia said that Kathy Justus freed the Town from fluoride in the water. She said the LPEA is installing meters throughout the Town where people recreate. Ms. Marcia Weaw said the smart meters were hoisted upon her and she is disturbed by this going on. Mr. Mark Weiler said the joint town and county meeting was good to watch, he suggests the town and county have worksessions every two weeks and allow public comment. He said the Town should be processing at the Town Council's pace rather than at the BOCC's pace. Ms. Pat Rydz said the Town Council should not vote to puts the health of the citizens at stake.
- V. LIQUOR LICENSE**
 - 1. Liquor License Renewal** – Pagosa Peak Partners LLC dba Higher Grounds Coffee at 189 Talisman Dr Suite A
 - 2. Liquor License Renewal** – Shabri LLC dba Plaza Liquor at 511 San Juan Street
 - 3. Liquor License Renewal** – Ramons Restaurant 56 Talisman Drive
 - 4. Liquor License Renewal** – Dillon Companies Inc dba City Market at 165 Country Center Drive – Council Member Alley recused himself from vote of the liquor license renewals. Council Member Bunning moved to approve the liquor license renewal for Pagosa Peak Partners LLC dba Higher Grounds Coffee, Shabri LLC dba Plaza Liquor, Ramons Restaurant, and Dillon Companies Inc dba City Market, Council Member Egan seconded, unanimously approved.
 - 5. Special Events Liquor Permit** – Pagosa Mountain Morning Rotary Club Wrestling Club Fundraiser at Town Park Athletic Field on July 12, 2014
 - 6. Special Events Liquor Permit** – Pagosa Springs Chamber of Commerce Renaissance Festival at San Juan Motel on E Pagosa Street July 18, 19 & 20, 2014
 - 7. Special Events Liquor Permit** – Friends of the Upper San Juan Cruise-A-Thong at Town Park July 19 & 20, 2014
 - 8. Special Events Liquor Permit** – Pagosa Springs Athletic Booster Club Pirate Plunge at Yamaguchi Ballpark on July 26, 2014 – Council Member Lattin moved to approve the special events liquor permits for Pagosa Mountain Morning Rotary Club Wrestling Club Fundraiser July 12th, Friends of the Upper San Juan Cruise-A-Thong July 19 & 20, and Pagosa Springs Athletic Booster Club Pirate Plunge July 26, Council Member Bunning seconded, unanimously approved.
- VI. DELEGATIONS**
 - 1. Smartmeters** – Jason Nichols and LPEA - Mr. Jason Nichols said most of the board members

for the smartgrid group have a conflict of interest and financial interest in smart grid. He said the FBI will hack into the smartmeter system. He listed several counties and cities that have banned the smartmeters. He said the documentation for the AMI system and expenses have been removed from the LPEA website and he asked where the money went. He said the UN began this project and large governments are giving incentives for installing these meters. Mr. Dan Harms said that these smartmeters help to operate the electric grid more effectively. The readings that the LPEA technicians have put their meters at are the same frequency as AM, FM and television frequencies. He said radio frequency emissions have been around since the 1930. These smartmeters send frequency readings every 45 minutes and are much lower than the standard things we come across in our everyday lives. He said there is encryption on these meters and that LPEA has not received any stimulus funding. Mayor Volger said the council will give this item consideration but that any action will be reviewed by the town attorney. Council Member Schanzenbaker asked about opting out. Mr. Harms said the August LPEA board meeting should have information on opting out, he said that LPEA is happy to visit citizens and test their meters. Council Member Egan encouraged the public to opt out if they feel strongly against the meters.

VII. FIRE AWARENESS – Mr. Thad McKain addressed council and explained the BOCC said there is a fire ban effective Monday July 7th. The fireworks will be going forward with 30 fire fighters with 6 engines on scene.


VIII. NEW BUSINESS

1. **8th Street Paving and Striping** – The base level of 8th Street is below what was initially thought when surveying the 8th Street repaving project. The 20 year lifespan will not be accomplished if the pavement is just milled and repaved. A four inch layer over the current substructure would last approximately 5-10 years. The estimate is \$430,000 for pavement with the concrete intersection at Piedra Street. The preliminary reconstruction would include 14 inches cut out and repaving is estimated over \$900,000. If reconstruction is an option, then perhaps widening the street to allow for more parking or bike lanes could be an option. The current budget amount of \$430,000 could be used to reconstruct the section between Hwy 160 and Piedra Street intersection in 2014. Staff and the engineering firm would like to bring more information back to council at the July 17th meeting. Council Member Egan asked about the timing and what might be found when the road is dug up. Council Member Lattin asked about the current set backs. Town Planner, James Dickhoff, said some reconstruction could be done this year before school started, or detours discussed. The east side of the street is currently located along the property lines, the west side of the street has about 15-20 feet easement area. Council Member Lattin asked Public Works Director, Chris Gallegos, to comment on the bump outs on Lewis St, also geothermal and sanitation lines. Mr. Gallegos said the geothermal on the west side is 7 feet off the curb, and varies going further south on the road. Also, he said the bump outs on Lewis Street have hindered the snow plowing operations by the streets department. Mr. Tautges said the sewer shouldn't be affected by this project on 8th Street. Council Member Egan asked about grants for paving. Mr. Schulte said there is not a lot of funding for roads but they could look into it. Mr. Bill Hudson suggests the council look at a web page about bike lanes. The neighborhood meeting on Monday June 30th had two participants. The participants suggested having park lanes rather than bike lanes on both sides, and narrowing of the lanes. Mr. Don Fahrenkrug with Casa de los Arcos said there are 42 people needing parking and he said there are only 34 parking spaces. He said street parking for visitors, vendors, and caregivers are needed. Council Member Schanzenbaker suggests having at least three public input sessions should the council decide to move forward with reconstruction.
2. **Pagosa Springs Golf Course** – Northstar Bank of Colorado currently owns the Pagosa Springs Golf Course and is trying to sell the course after the owners forfeited the course to the bank. The bank is considering shutting down the course if they do not sell it. The golf course is a very important amenity to our community, locals and tourists. The bank is asking \$1.9 million for the property. Town Manager Schulte has been involved in municipal golf courses and said the prospectus does not give enough information for a potential buyer. He said this golf course is a big amenity to the town citizens and visitors but more research would be needed to gain the actual value of the course. Council Member Egan suggests talking with the bank about the asset. Council Member Lattin said she has heard from people who said the equipment and clubhouse need major repairs, and the restrictions in PLPOA do not facilitate improvements to this course. Council Member Alley said there are a lot of other items to focus on and the golf course is not a direction the town should be focused on. Council Member Schanzenbaker said the council could move forward with limited inspections and information gathering. Mr. John Ramburg said the auction never took place, he said the course is an asset, and that the city of Tucson handed their

course off to a professional company to handle the operations. Council Member Bunning suggests monitoring the situation, develop a contact with bank, and talk with PLPOA about stepping in, and perhaps a joint venture, but not have staff look deeper into this course at this time. Staff is directed to contact the bank representatives for more concrete information and not spend a lot of time on the issue.

3. **Resolution 2014-09, Sales Tax Initiative** - The Town of Pagosa Springs and the Archuleta Board of County Commissioners (BoCC) has recently been meeting to discuss the possibility of a sales tax increase. At the most recent joint meeting between the Town Council and the BoCC, held on June 24, 2014, there was general sentiment expressed that it would be most beneficial for the community if the Town and the County work together collaboratively regarding sales tax issues. It was reiterated that the current agreement to split the sales tax has well-served the community. This resolution represents a manifestation of the intent of the Town Council to work collaboratively and outlines specific items of interest for both entities. The resolution also assures the county that the town will not go off in obtaining a sales tax increase on its own and work with the county to propose a ballot question on the November ballot. Council Member Lattin does not agree with the waiting for two years. Mayor Volger said the two year commitment was an olive branch to the BOCC in saying the town will not hold a special election in order to obtain sales tax increase without the county involvement. Council Member Bunning agrees with putting a question on the November ballot asking the voters for support of a possible sales tax increase at a future election. This resolution does not restrict the voters from bringing an initiative to the town. Council Member Egan sees the point of the resolution and wished a handshake would be enough, but this resolution might be necessary. He would like to ask the county to participate in the agreement as well. Council Member Schanzenbaker agrees with Council Member Egan. Mayor Volger suggests addressing this at the July 8th joint town-county worksession and see about a joint agreement. Mr. Mark Weiler said the county is asking the town to be as dysfunctional as they are. He said there is a history with the county of bait and switch and not carrying through on promises. Council Member Egan said this resolution was initiated by the town and not the county. Mr. Bill Hudson said the town should talk with June Madrid about ballot language and legal issues. He said the recreation center election scared some people in the county and thinks this is a good idea for this resolution.
4. **Resolution 2014-10, Geothermal Utility Member Appointment** - The Town Council and the Board of County Commissioners have both approved moving forward with the idea of conducting exploratory drilling and seeking funding both internally and externally to ascertain the viability of geothermal resources in the Pagosa area. In addition, the Town Council and Board of County Commissioners created the Pagosa Area Geothermal Water and Power Authority (Authority) and composed an Agreement (Agreement) to further define this effort. The Agreement specifies the membership and composition of the governing Board of Directors for the Authority and the Town Council is allocated 3 members for the governing board. The agreement language approved by the BOCC is not the same as the approval made by the Council at the April 1st meeting. The motion to change the agreement to allow for compensation to the board of directors made by each party. Town Manager Schulte said that if the county agrees to pay the members, the payment might be made from the geothermal utility or from the Town General Fund. The BOCC appointed three commissioners to the authority board. Council Member Schanzenbaker thinks there should be three town council members on the board, and the utility authority should pay the directors. Mr. Jerry Smith said the commissioners get paid, he said the Pagosa Waters board will report to the Authority and suggests that be a staff member. He needs that appointed member to work closely with him on this project. Council Member Lattin moved to approve Resolution 2014-10, designating Council Member Schanzenbaker, Mayor Volger and Council Member Egan to represent the Town of Pagosa Springs on the Pagosa Area Geothermal Water and Power Authority Board of Directors, Council Member Alley seconded, unanimously approved.
5. **Town Manager Hiring Procedure** – The Town Council met to discuss the direction of finding a town manager. Council Member Egan volunteered to complete a write-up for the advertising for a town manager. Staff is directed to advertise in CML, ICMA, CCCMA, locally and regionally.

IX. OLD BUSINESS

1. **Ordinance 812, Second Reading, Lease/Purchase Agreement for Chamber Building** –  This ordinance approves the purchase of the chamber building located at 105 Hot Springs Blvd. The Town will provide a \$90,000 payment at the time of executing the lease purchase agreement, which will also be consider the first semi-annual rent payment. After such time, semi-annual rent

payments are due January 1st and July 1st of each year through 2029. Mr. Bill Hudson said he thinks the Town Council should do this. Council Member Schanzenbaker moved approve the second reading of Ordinance 812, an ordinance of the Town of Pagosa Springs, authorizing the execution and delivery by the Town of Pagosa Springs of a lease purchase agreement between the Town, as Lessee, and the Pagosa Springs Chamber of Commerce, as Lessor, for the purposes of financing the acquisition of the Visitor's Center Property; authorizing officials of the Town to take all actions necessary to carry out the transactions contemplated hereby and providing for related matters. Further providing direction to staff to bring a budget amendment to Town Council for the \$90,000 down payment expense prior by the end of the 2014 fiscal year, Council Member Egan seconded, unanimously approved.

2. **Lease Agreement with Chamber of Commerce** – The proposed agreement with the Chamber of Commerce to lease space at the visitor center for their offices was proposed at the June 19th meeting. The lease agreement is for a six month term with the opportunity to renew for an additional six months. Rent would be \$1,169.55 per month based on a rate of \$1.15 per square foot. The chamber will be responsible for 50% of the electric, gas and internet utilities, and 83% of the phone costs. The Town will be responsible for building and property maintenance, insurances, taxes, sewer and water. Termination of the agreement by the Chamber requires 14 day written notice, the Town can only terminate for cause during the initial term or renewal time, or holdover to a month-to-month then 30 days written notice to terminate. The Chamber will be required to provide insurance as to state limits. The Chamber has requested a six month lease term on a month-to-month basis, then two additional six month terms be permitted. Mr. Bill Hudson said the agreement keeps the price the same. Mr. Jerry Smith said the Chamber will be able to get out of the lease with 14 day notice; the Town will be able to end the agreement at the end of two month terms. Council Member Egan move to approve the proposed lease agreement for the Chamber of Commerce to lease back 1,017 square feet of space in the Visitor Center building with the terms as described in such agreement, amending Section 2 of the agreement to allow the Chamber two additional 6 month terms, Council Member Alley seconded, unanimously approved.
 3. **6th Street Pedestrian Bridge** - Town Council considered four different bridge styles/widths, with varying pricing. Given the reduction in GOCO funding, TC directed staff to order the same bridge style and width as our other Town Pedestrian Bridges. Staff initiated the bridge order with BIG R Bridge out of Greeley Colorado, the same manufacturer of the town's two existing pedestrian bridges, for the same style of bridge that the town has now. The committee for this project has considered the exterior look of the bridge and ramp structures and has a few exterior renderings to consider. The louckes ditch will need to be reconfigured a bit with a creek feature, and an eight foot ramp will be installed with concrete, with pillars would add \$75,000. Council Member Alley moved to approve option 2 with the same design style as existing Town Pedestrian Bridges, directing staff to confirm the bridge order with Big R Bridge and further direct staff to bring a 2014 capital budget amendment to Town Council at a future meeting for the amount of \$2,100, if needed. Additionally, direct staff to proceed with the ramp structure design A, without pillars, Council Member Lattin seconded, unanimously approved.
- X. **PUBLIC COMMENT** – Mayor Volger reminded the council of a retreat July 15th at 8am. He suggests the council meet with the TTC, Planning, and Historic Preservation Board on July 8th and 9th.
- XI. **NEXT TOWN COUNCIL MEETING JULY 17, 2014 AT 12:00PM**
- XII. **ADJOURNMENT** – Upon motion duly made, the meeting adjourned at 8:10pm.

Don Volger
Mayor



AGENDA DOCUMENTATION

LIQUOR LICENSE: V

PAGOSA SPRINGS TOWN COUNCIL

JULY 17, 2014

FROM: BILL ROCKENSOCK, POLICE CHIEF

PROJECT: LIQUOR LICENSE RENEWALS

ACTION: DISCUSSION AND POSSIBLE ACTION

BACKGROUND

Businesses granted liquor licenses by the State of Colorado and the Town of Pagosa Springs are required to renew their liquor license annually. The Town Council, as the Local Licensing Authority, has requested that the Police Department provide them with information on police contacts with these businesses in consideration of their renewal application.

Annually, the Police Department works with the Colorado Liquor Enforcement Division to conduct compliance checks on businesses within the Town of Pagosa Springs holding liquor licenses. A liquor compliance check was conducted by the Police Department on May 12, 2011 with 15 establishments holding liquor licenses within the Town limits. Throughout the year, Officers do perform random checks/walk thru of businesses selling liquor in the town limits.

The vendors listed below have requested a renewal of their liquor license. Based upon a local records check, the Police Department has found the following:

River Sports Bar & Grill LLC - Since July 1, 2013, there were no documented police contacts at River Sports Bar & Grill located at 358 E. Hwy 160.

Alley House Grille LLC - Since July 1, 2013, there were no documented police contacts at Alley house Grille located at 214 Pagosa Street.

ATTACHMENT(S):

None

RECOMMENDATION

It is the recommendation of the Police Chief that the Town Council,

Consider the above information when determining approval of liquor license renewals.



AGENDA DOCUMENTATION

NEW BUSINESS: VI.1

PAGOSA SPRINGS TOWN COUNCIL

JULY 17, 2014

FROM: JAMES DICKHOFF, PLANNING DEPARTMENT

**PROJECT: RENAMING THE 4TH / 5TH ALLEY BETWEEN APACHE STREET AND 5TH STREET
TO YAMAGUCHI DRIVE**

ACTION: DISCUSSION AND POSSIBLE ACTION

PURPOSE/BACKGROUND

On July 02, 2013, Town Council approved the Preliminary Subdivision Plan for the Cobblestone Townhome Development located at 651 4th/5th Alley, just north of Yamaguchi Park. On April 11, 2014, the Planning Department approved the Final Subdivision Plans including the improvements required on the 4th/5th Alley. The Cobblestone developer is required to pave and provide curb/gutter along the alley between Apache Street and 5th Street, and as part of the original approval, the Alley will be changed to a ONE WAY Street, with a north to south travel direction. The developer is required to provide all new signage for the Road improvement.

ANALYSIS

The Cobblestone Development will be the only property addressed off of the Alley. The developer has requested the Town allow a name change for the Alley, stating concerns about directing people to an alley for their development and the potential effect on sales as a result. The developer thought Yamaguchi Drive would be an appropriate name for the newly improved road, due to the proximity to Yamaguchi Park. The internal street within the development, Cobblestone Lane, will be privately owned, whereas the Alley will remain as a Town Roadway.

Typically, new street names within a development do not need town Council approval, however, this roadway is an existing Town owned roadway, thus, Town Council approval is requested for the proposed name change.

Staff has requested comments from all adjoining property owners along the 4th/5th Alley regarding the proposed road name change. All comments received will be shared at the July 17th TC meeting.

ATTACHMENT(S)

~ Location map of the 4th/5th Alley.

FISCAL IMPACT

~ After the 3 year construction warranty period, Annual maintenance of the roadway will be the responsibility of the Town, and after the first 1 year construction warranty period, Annual maintenance of the signage and associated improvements will be the responsibility of the Town.

RECOMMENDATION

Staff recommends that the Town Council consider one of the following alternative actions:

- 1) **APPROVE** the Renaming of the 4th /5th Alley to Yamaguchi Drive.
- 2) **APPROVE** the Renaming of the 4th /5th Alley to Yamaguchi Drive, with the following conditions....
- 3) **DENY** the Renaming of the 4th /5th Alley to Yamaguchi Drive.

An aerial photograph of a residential neighborhood with property boundaries overlaid in thin white lines. The map includes several labels: 'S 56 Alley' at the top, 'S 51 St' on the left, 'S 45 Alley' in the center, and 'Cottonstone Ln' running vertically. A road on the right is labeled 'Apache St'. A body of water at the bottom is labeled 'San Juan River'. Various houses, some with blue roofs, and trees are visible throughout the area. A yellow highlight is present along the S 45 Alley road.

180
1 inch = 119 feet
1 inch = 0.02 miles



AGENDA DOCUMENTATION

NEW BUSINESS: VI.2

PAGOSA SPRINGS TOWN COUNCIL

JULY 17, 2014

FROM: JAMES DICKHOFF, PLANNING DEPARTMENT

PROJECT: PROPOSED MARY FISHER RECOGNITION PROJECT

ACTION: DISCUSSION AND POSSIBLE ACTION

PURPOSE/BACKGROUND

The Historic Preservation Board has been discussing a Mary Fisher Recognition Project as a means to draw attention to one of Pagosa Springs historic figures. The current scope of the project being considered is a life sized Bronze Statue in Mary Fisher Park with possibly her pet Bear "Pickles" set on a raised platform, and interpretive signage.

MARY FISHER'S STORY: by Norm Vance and Kate Terry

Of the early pioneers who came to Pagosa Springs, one stands out in history above all others. Dr. Mary Fisher is referred to by citizens who remember her and in documents written in her time with love and the greatest respect. Mary Fisher is the historic heroine of Pagosa Springs.

Mary was born in Illinois in the winter of 1868 to John S. and Mary Winter. Her mother died just six months after her birth. She was evidently born strong of nature and set herself apart from the norm at an early age. At a time when women were expected to limit themselves to "womanly roles," young Mary Winter graduated medical college in Chicago.

Mary's father was a man of social standing, high moral character and believed in education for his children. He was a journalist in Louisville, Kentucky, who left the south just before the Civil War started, and served as a judge. Judge Winter raised five children, the last of whom was Mary, nicknamed Mamie.

It has long been reported that Mary graduated from Rush Medical School. However, it has recently been discovered that while Mary probably did attend classes at Rush, she actually graduated from Hahneman Medical School as a Doctor of Homeopathy and Surgery. Homeopathy is the art of healing using minute extracts of natural substances. In Mary's time, homeopathy was as normal a medical practice as the science of compounding drugs was in its infancy. Homeopathy still has a strong following.

Practicing medicine in Illinois evidently did not satisfy Mary's independent nature. As a twenty-eight year old, single woman in 1895, she ventured west and into the San Juan Mountains at a time when this area was as remote as any part of the United States. It is reported in a hometown area newspaper article that she left the Chicago area for Creede, Colorado, and, in her obituary, that she came to La Hara. Creede is over the San Juan Range to the northeast of Pagosa and was a mining district. La Hara is a farming area over the San Juan Range to the southeast.

An older sister preceded her and was a teacher. For an unknown reason, the sister could not finish the school term and Mary stood in for her. Shortly after this, Mary came to Pagosa. If Mary sought adventure and romance, she soon found both. Day to day living in the Pagosa area at the turn of the century was adventure in its own right, and Mary found romance with J.P. Fisher, the town druggist. On Christmas Eve, 1902, they were wed.

"Dr. Mary," as she was soon known, developed a statewide reputation for her skill and sound judgment in diagnosis and treatment, and seldom was her professional opinion questioned. Among the local population she developed a reputation for more than skill and judgment, however. At her death, her obituary was twenty-four inches long and stated that everyone felt that they had "personally lost a family member."

Mary had an office in Pagosa Springs, but was commonly seen riding a horse and buggy out dirt trails to do home visits. When the trails became too narrow and dangerous for the buggy, she saddled up and went by horseback. It was said that "no road was too long or too rough for Dr. Mary to travel."

Imagine for a moment, the life that young Mary entered and lived. Chicago and the east were caught in the frenzy of a technical boom. Her urban contemporaries were putting around in motor cars, flying through the air, and seemingly producing marvelous new inventions daily. Mary chose to leave this excitement behind. At that time, the way to Pagosa Springs from the outside world was from the San Luis Valley over Cumbres Pass to Chama or Lumberton by narrow gauge railway or horse drawn coach. From New Mexico it was a long horse or buggy ride to Pagosa. From Chicago's brick paved boulevards, Mary watched as the path under her feet became ever narrower until, at last, she entered Pagosa Springs on a rocky, bumpy trail barely wide enough for buggies to pass.

The side trails, many of which are now forest access and county roads, were narrower and rougher yet. The mountains were crisscrossed by stock driveways for moving sheep and cattle, and horse trails followed the river up to and over the Continental Divide north and east.

Pagosa was a town that hummed along to its own tune. The railway and the activity that went with it bypassed Pagosa going a more southern route from Chama to Durango. Pagosa had been a major trail stop for wagon trains with supplies and people traveling to the western San Juan area. During Mary's time, the railway took away much of this business and Pagosa became a ranching and logging community.

This was the world that Mary Fisher chose for herself. From all the evidence, she joyfully thrived on it. She was known as an avid observer and lover of the beautiful nature of the area. At times, the need to visit a patient was cause for an outing by buggy or horseback shared with her husband or friends.

Mary was a unique woman beyond her medical practice. She had a pet wolf, which was likely protective company as she went on horseback into distant mountains, and she was also well known for her pet bear named Pickles. She once traveled back to Chicago for a visit and took Pickles with her, displaying him at the Chicago fair. Later, back in Pagosa, Pickles lived out his years wrestling miners and cowboys in the local saloons.

It was her willingness to go anytime and any place to care for a patient that won her legendary status. Many stories are still told by local families of Dr. Mary traveling in blizzards, deep snow and other poor conditions to provide medical service.

One account of wilderness travel was given by Jule Macht who traveled by horseback with Dr. Mary up and over the Continental Divide in the rugged area of Pagosa Peak. She went there to give medical attention to a sheep herder tending his flock in the high country.

On another trip of mercy and healing, Dr. Mary had trouble with her horse, was thrown off and landed on her chest. The severe impact caused a lump to develop in Mary's breast. She kept her concern from everyone except for Jule, who remembered that Mary considered going to the famous Mayo Brothers Hospital back east for a "checkup," but didn't because she had a local patient too ill to leave unattended.

In later times, the lump, which was cancerous, became enlarged and Mary treated herself while continuing her medical practice for sixteen months until she could go no more. She then told her husband and close friends of her illness. Her obituary states that, "Though skilled physicians from far and near, attesting their great admiration for her, tendered their services in her behalf, she refused them all stating that her illness was beyond medical assistance. As she shielded her affliction, she likewise prescribed for herself and personally dressed the cancer daily."

The following is from a short history about Dr. Mary Winter Fisher written by Ila Montroy:

"No person was ever more loved nor more mourned than Dr. Mary. She never faltered in her loved profession, whether by night or day, fair or stormy weather, duty always came first during her long term of service. She needs no epitaph, no slab of marble or granite, for her daily task of mercy, charity and love will ever be a monument to a great and noble woman."

Mary Winter Fisher passed away on May 30, 1928 at the age of 61. It is a loss shared by all that we cannot know Mary Winter Fisher personally, but from the way she was held in reverence and genuinely loved, we can conclude that she was most a kind, friendly and charismatic woman.

ANALYSIS

The HPB has determined the best course forward is to prepare a “Request for Proposal” and to advertise for ideas from the Artist community. Very early estimated costs range from \$30,000 - \$40,000. The State Historical Fund and History Colorado have grants available for this type of project, and typically require a 25% match. The Town’s match requirement may range between \$7,500 – \$10,000. There is some indication that some other funding from local sources may be available to offset this match commitment. More will be known after RFP’s are received and reviewed.

RECOMMENDATION

Staff and the Historic Preservation Board recommend that the Town Council consider the following actions:

- 1) APPROVE the Historic Preservation Board to move forward with developing and advertising a “Request For Proposal” for soliciting ideas from the artist community for this project.**



AGENDA DOCUMENTATION

NEW BUSINESS: VI.3

PAGOSA SPRINGS TOWN COUNCIL

JULY 17, 2014

FROM: JAMES DICKHOFF, PLANNING DEPARTMENT

PROJECT: RESOLUTION 2014-11, APPOINTING JUDY JAMES TO THE TOWN HISTORIC PRESERVATION BOARD
ACTION: DISCUSSION AND POSSIBLE ACTION

PURPOSE/BACKGROUND

The Town's LUDC section 2.5.5.B.1 **Members and Terms of Office;**

"Members of the Historic Preservation Board (HPB) are appointed by the Town Council by resolution.

The HPB shall consist of five regular members and two alternates, each to be appointed for a term of four years."

After the Town Council meeting with the HPB on July 9th, Judy James submitted her interest in serving on the HPB again. The HPB unanimously approved Town Council appoint her to a regular board position for a 4 year term. Judy has previously served on the HPB, and she brings an amazing passion for historic preservation to the community and HPB.

ATTACHMENT(S):

Resolution 2014-11

APPLICABILITY TO COMPREHENSIVE PLAN AND GOALS

Input from all segments of our community, Town and County residents, was essential in the development of the Town's LUDC including Article 8, Historic Preservation and the Town's Comprehensive Plan & Goals including Chapter 8, Historic Preservation and Community Heritage. Continued involvement and participation from interested and qualified members of the community will further benefit the implementation of the Town's codes and plans.

RECOMMENDATION

It is the recommendation of the Historic Preservation Board that the Council by motion;

Approve Resolution 2014-11, Appointing board Judy James to the Town Historic Preservation Board for a four year term.

TOWN OF PAGOSA SPRINGS, STATE OF COLORADO

RESOLUTION NO. 2014-11

**A RESOLUTION OF THE TOWN OF PAGOSA SPRINGS,
COLORADO, APPOINTING JUDY JAMES TO THE
HISTORIC PRESERVATION BOARD;**

WHEREAS, Town Ordinance No. 520 establishes powers and duties, qualifications, and terms for members of the Historic Preservation Board; and

WHEREAS, Section 2.5.5 of the Town of Pagosa Springs Land Use Development Code states that the Historic Preservation Board shall consist of five (5) regular members and two (2) alternate members who shall be appointed by the Town Council by resolution; and

WHEREAS, the Historic Preservation Board recommends appointing JUDY JAMES as a regular member of the Board.

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS,

1. **Appointment of Historic Preservation Board Member:** JUDY JAMES is hereby appointed to serve as a regular member of the Historic Preservation Board for a four (4) year term, commencing on August 13, 2014, 2014 and concluding on August 01, 2018.
2. **Severability:** If any part, section, subsection, sentence, clause or phrase of this Resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining provisions.
3. **Effective Date:** This Resolution shall take effect and be enforced immediately upon its approval by the Town Council.

ADOPTED THIS ____ DAY OF _____, 2014, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, BY A VOTE OF ____ IN FAVOR, ____ AGAINST.

TOWN OF PAGOSA SPRINGS

By: _____
Don Volger, Mayor

ATTEST:

By: _____
April Hessman, Town Clerk



AGENDA DOCUMENTATION

OLD BUSINESS: VII.2

PAGOSA SPRINGS TOWN COUNCIL

JULY 17, 2014

FROM: JAMES DICKHOFF, PLANNING DEPARTMENT

PROJECT: S. 8TH STREET REPAVING PROJECT OPTIONS

ACTION: DISCUSSION AND POSSIBLE ACTION

PURPOSE/BACKGROUND

On May 22, 2014, Town Council approved the additional expense of \$150,000 to include a concrete intersection improvement at Piedra Street and S. 8th Street, as part of the proposed 2014 South 8th Street repaving project, between Hwy 160 and Apache Street. During the intersection design stage, and for the preparation of an RFP for construction services, staff had ordered a Geotechnical Analysis of the current roadway base to ensure a 4" asphalt pavement thickness would be appropriate for the repaving project. Western Technologies conducted a number of bore samples along S. 8th Street and determined that the base gravel layer was only 5" – 8 ", not the 12" – 15 " originally thought to be in place. At the direction of Davis Engineering, this is not sufficient enough to justify a 4" pavement project.

In addition, during the concrete intersection design stage, Davis Engineering identified the need for determining the lane configuration to ensure the new pavement has a crown at the double yellow line. Since there has been much discussion over the years regarding the narrow width of the street to accommodate parking on both sides and two travel lanes, staff has suggested the Town consider a lane reconfiguration so that the repaving investment is coordinated with a determined double yellow line and street crown location.

In 2009, a Public neighborhood meeting was conducted regarding South 8th Street existing conditions, key issues/elements and ideas on how to improve the road and street scape. Some of the topics discussed included:

- ~ Pedestrian facilities: Sidewalks and ADA access.
- ~ Street scape features: Trees and Street Lighting.
- ~ Traffic Calming measures: Speed Bumps/humps, Bulb-Outs at intersections and mid-block pedestrian crossings, raised lane dividing islands and textured and/or raised cross walks.

ANALYSIS

After reviewing the final geotechnical report, staff met with Davis Engineering on July 9th to discuss possible options for improving S. 8th Street. Davis Engineering will be further accessing estimated costs to share at the Town Council meeting.

S. 8th Street is one of the most heavily used roads in Pagosa Springs. We have recently discussed and analyzed the roadway width and possible lane stripping options. We had considered bike lanes and removing parking on the west side, however, the roadway width would actually be just wide enough to accommodate parking on both sides if the road was stripped with the double yellow line down the center of the street, providing two 10' wide drive lanes and two 7.5"-8' wide parking lanes.

Some of the South 8th Street Improvement Options currently include:

- 1) Repave the street as originally planned with the Piedra Street intersection in concrete. Asphalt thickness would be 4" at the Curb and possibly taper to 6" at the center line. Given the thickness of the base course, a thicker asphalt section in the drive lanes may help avert premature failure, however, this option has a high risk factor regarding the very uncertain life span of the new asphalt. This option can still be completed this construction season, though this option is not recommended.
Estimated Cost: \$440,000.00
- 2) Re-Construct between Piedra Street and the San Juan Alley with the Piedra Street intersection in concrete. This option can still be constructed this construction season.
Estimated Cost: \$450,000.00
- 3) Re-Construct between Piedra Street and Apache Street with the Piedra Street intersection in concrete. This option may still be able to be completed this construction season.
Estimated Cost: \$650,000.00
- 4) Re-Construct the entire roadway between the San Juan Alley and Apache Street with the Piedra Street intersection in concrete and NO road widening. This option may still be able to be completed this construction season.
Estimated Cost: \$900,000.00
- 5) Re-Construct the entire roadway between the San Juan Alley and Apache Street with the Piedra Street intersection in concrete. Some additional options may also include: west side road widening, traffic calming features like bulb outs, additional sidewalk on west side and along old City Market, street lighting, landscaping, widening at the Hwy 160 intersection, ect..... Approximate costs for these additional considerations are being prepared. This option will have to be deferred till the spring of 2015, due to the extent of engineering and design work needed.
Estimated BASE Cost: \$900,000.00 plus any costs for additional options.

RECOMMENDATION

Staff recommends that the Town Council consider the information provided and presented at the meeting and to direct staff as to how to proceed.



AGENDA DOCUMENTATION

DEPARTMENT HEAD REPORT: VIII.1

PAGOSA SPRINGS TOWN COUNCIL

JULY 17, 2014

FROM: SHANE LUCERO
COMMUNITY CENTER

PROJECT: COMMUNITY CENTER UPDATES

ACTION: UPDATE AND DISCUSSION

UPCOMING EVENTS

Friday July 25, 2014, The Hazel Miller Band Summer Jam Concert will be hosted at our center.

A local violinist and cellist duo will be opening for Hazel Miller band as RACC thinks it's important to showcase local talent.

April 30th, we will be having our first movie night at 6:30pm, doors open at 6pm, admission will be \$2. We are going to try to make this a monthly event. The first movie shown will be 80's classic, "The Goonies." I encourage all of you to attend.

August 9th, we are planning to have the Summer Sizzler. The Summer Sizzler will be held at Yamaguchi Park. There will be a co-ed kick ball tournament, ladder ball tournament, as well as volleyball tournament. After the tournament here will also be a dance. Registration forms are available at RACC.

August 15th, the San Juan Mountain Boys will be performing at the RACC.

CENTER UPDATES

Girls Circle, our first prevention program offered through RACC has been very successful.

There have been at least 20 girls in attendance at each session.

The Trujillo wedding was held at the RACC on the 4th of July. It was a success and we heard nothing but compliments about our facility and staff.

There are 12 programs currently being offered at RACC. We are currently brainstorming to see if we can make any additions in the fall offered at different times to attract people who work during the day.

Greg Shulte and Shane Lucero are currently reviewing and revising the Bylaws of The Pagosa Springs Community Facility Coalition and also the Agreement For Construction and Use of a Community Center.



AGENDA DOCUMENTATION

DEPARTMENT HEAD REPORT: VIII.2

PAGOSA SPRINGS TOWN COUNCIL
JULY 17, 2014

FROM: TOM CAROSELLO, PARKS AND RECREATION DIRECTOR

PROJECT: PARKS AND RECREATION DEPARTMENT REPORT

ACTION: UPDATE AND DISCUSSION

PARKS AND RECREATION COMMISSION UPDATE

The latest Parks and Recreation Commission (PRC) meeting was held July 16; the minutes will be provided as soon as they are available. The minutes from the June meeting are attached for your review. The next PRC meeting is scheduled for Wednesday, Aug. 13 at 5:30 p.m. in Town Hall.

RECREATION PROGRAMS UPDATE

Youth baseball ended July 10; games in the adult softball leagues will continue through the first week of August. The July session of youth tennis instruction for ages 6-12 began July 7 at Wyndham Resorts and will continue through the end of the month; the program is in its eighth year and includes 13 participants ages 6 and up. The August session has been canceled due to the fact that the courts will have to be resurfaced.

The summer gymnastics program for ages 3 and up will resume next month; soccer registration for ages 5-12 will begin near the end of this month.

Also, we will be offering a sand volleyball program at South Pagosa Park next month for ages 7 and up.

PARKS UPDATE

In addition to routine tasks, the parks crew was extremely busy during the last few weeks assisting the Southwest Conservation Corps with the placement of new trail signs on Reservoir Hill, trash removal and park preparation for numerous special events the past few weekends and executing the fireworks show during the holiday weekend.

The crew also recently assumed responsibility for the upkeep of the Visitor Center grounds.

CAPITAL IMPROVEMENT PROJECTS UPDATE

RESERVOIR HILL: We have received the engineering and building plans for the vaulted restroom on Reservoir Hill and Zach Richardson has approved the plans and issued a building permit.

The restroom should arrive, be installed and be functional before the end of the month.

Preliminary, volunteer work on the observation deck at the top of the hill is ongoing; the project should be completed before the end of the summer, barring any major snags.

SKATE PARK, PHASE II: Scott Frost and I have begun work on the GOCO grant application. We are currently waiting to see if other funds solicited by the Skaters' Coalition are approved and secured before we proceed with the budget details and related grant narrative.

Once we have a solid budget, we will complete the grant for submission before the due date of Aug. 27, pending Council approval of the required resolution (to be presented next month).

Town of Pagosa Springs Parks and Recreation Commission

Minutes from Wednesday, June 11, 2014

The chair, Mike Musgrove, called the meeting of the Town of Pagosa Springs Parks and Recreation Commission to order at 5:35p.m. The following were present:

Commission Members: Maddie Beserra, Mat deGraaf, Sally High, Scott Miller, Mike Musgrove, John Perea, Ed Simpson, and John Steinert. Mike Le Roux was absent.

Staff: Tom Carosello and Jim Miller.

Members of the Public: Chris Rapp and Gwen Taylor.

Announcements: Commr. High announced that she would be attending the Rural Philanthropy Days Event and would have to leave the meeting early.

Commr. Musgrove offered two corrections to the minutes of the April 16, 2014 meeting. He stated that he had attended a meeting of the Pagosa Area Trails Council, not Trails 2000 as stated in the minutes, and that the all-board and commission work session referred to was in fact an orientation with the new Town Council.

Department Head Reports

Tom Carosello reported that youth baseball numbers are up from last year, while adult softball has one less team than 2013. Jim Miller said, "Nothing is happening in the Parks except everything," then went on to state that the Folk and Bluegrass Festival had gone well the previous weekend and that all attendees and organizers he'd spoken with were very happy with the improvements to the venue on Reservoir Hill. Then he asked for an opinion from the Commission regarding a proposal he'd received from Mike Fleury, a hot air balloon operator from Tucson, who wished to launch commercial flights from Town Park. Mr. Miller said that Mr. Fleury would provide the necessary insurance and observe restrictions imposed by special events. It was also stated that Jennifer Burke, of Windwranglers Balloon Tours, had suspended her operations, so there would be no conflict with Mr. Fleury. The Commissioners unanimously agreed to honor Mr. Fleury's request. Then Mr. Miller requested assistance from Commr. Musgrove with siting the new trail signs on Reservoir Hill so they could be placed by a Youth Corps crew arriving in Pagosa the following week. Mr. Musgrove stated that he would be glad to help.

New business

Gwen Taylor, a representative of the County's PROST task force, answered questions about the possible development of a ballot initiative to form a Recreation District in Archuleta County. She described the funding mechanism such a district would employ and its administrative structure. Commr. High stated that such a district could be a viable way to consolidate overlapping priorities and responsibilities. Some discussion among the Commissioners resulted in a consensus of support for further research into the initiative. Then Tom Carosello spoke briefly about a proposal he's received from Norm Vance to place a statue and interpretive signage in the Mary Fisher Park to honor Dr. Mary Winter Fisher. The Commission learned that there were no dedicated funds in the 2014 budget for such an amenity, and suggested that the Historic Preservation Board might be the appropriate entity to carry such a proposal to the Town Council.

Old Business

Commr. Musgrove then presented a budget and plans for phase two of the Yamaguchi Skatepark. After some discussion, he received unanimous support from the Parks and Recreation Commission. He said that the next step was to present his proposal and documentation to the Town Council.

Other Business

Commr. Miller initiated a discussion of the challenges faced by boards and commissions who regularly discuss business via email, so that such discussions do not violate the State of Colorado's Sunshine Law. The Commissioners agreed that a degree of caution was necessary.

At 7:30p.m. a motion was received from Commissioner deGraaf that the meeting be adjourned. It received a second from Commissioner Steinert and passed with unanimous consent. The next regularly-scheduled meeting of the Town of Pagosa Springs Parks and Recreation Commission will be at 5:30p.m. on July 16th, 2014 at the Pagosa Springs Town Hall.

Mike Musgrove, Chair



AGENDA DOCUMENTATION

DEPARTMENT HEAD REPORT: VIII

PAGOSA SPRINGS TOWN COUNCIL
JULY 17TH, 2014

JENNIFER GREEN
DIRECTOR, TOWN TOURISM COMMITTEE

PROJECT: TOWN TOURISM COMMITTEE
ACTION: DISCUSSION AND POSSIBLE ACTION

TTC MEETING ACTIVITY

The Town Tourism Committee held its July meeting on Tuesday, July 8th at 4pm at the Community Center. The TTC would like to thank Town Council for attending; the Board appreciated the discussion and look forward to future meetings with Council. The next TTC meeting will be held on Tuesday, August 12th at 4pm at the Community Center. Draft minutes from the July 2014 meeting are not attached for review. Given the posting of Town Council packets online in advance of the meeting, the TTC will provide minutes with the report after they have been approved. Therefore, the approved July TTC meeting minutes will be included in Council's August report.

TTC FINANCIAL REPORT

May 2014 lodging tax collections reflected a 20.11% increase over 2013, or an increase of \$5,688.27, with a few small payments outstanding. Year to date, tax collections are up 20.32% over the same period in 2013, or \$29,044.70. Below shows the history of tax collections since 2007:

Town of Pagosa Springs Monthly Lodgers Tax Collections								
	2007	2008	2009	2010	2011	2012	2013	2014
January	\$ 22,904.43	\$ 23,544.00	\$ 24,228.00	\$ 27,295.00	\$ 26,943.65	\$ 28,916.00	\$32,499.75	\$35,149.65
February	\$ 20,543.13	\$ 17,002.00	\$ 19,360.78	\$ 21,960.24	\$ 21,824.65	\$ 26,003.00	\$25,510.87	\$31,149.00
March	\$ 33,516.00	\$ 31,216.00	\$ 29,925.00	\$ 34,928.74	\$ 37,350.40	\$ 43,034.00	\$40,383.00	\$49,092.65
April	\$ 15,879.04	\$ 12,500.00	\$ 15,186.00	\$ 15,765.00	\$ 16,830.71	\$ 16,911.65	\$17,607.00	\$23,811.75
May	\$ 20,590.00	\$ 19,276.00	\$ 21,949.00	\$ 21,049.00	\$ 21,758.00	\$ 24,283.00	\$26,942.73	\$32,631.00
June	\$ 31,803.61	\$ 29,041.00	\$ 32,622.11	\$ 37,539.26	\$ 36,091.00	\$ 40,508.45	\$44,148.14	
July	\$ 43,728.00	\$ 44,693.00	\$ 50,124.71	\$ 51,931.50	\$ 57,316.65	\$ 52,571.99	\$56,190.71	
August	\$ 35,610.05	\$ 38,092.00	\$ 42,307.85	\$ 41,714.00	\$ 44,944.49	\$ 49,948.65	\$52,182.92	
September	\$ 36,500.00	\$ 32,363.75	\$ 35,610.05	\$ 41,333.05	\$ 44,019.85	\$ 42,499.79	\$42,515.00	
October	\$ 25,264.55	\$ 22,041.46	\$ 25,764.55	\$ 28,857.93	\$ 30,661.54	\$ 27,482.50	\$35,267.65	
November	\$ 14,866.00	\$ 16,232.00	\$ 19,815.65	\$ 21,348.00	\$ 27,542.05	\$ 23,180.44	\$27,311.00	
December	\$ 31,652.00	\$ 31,934.69	\$ 35,456.65	\$ 40,197.65	\$ 41,931.00	\$ 40,345.00	\$43,835.00	
Total	\$ 332,856.81	\$ 317,935.90	\$ 352,350.35	\$ 383,919.37	\$ 407,213.99	\$ 415,684.47	\$444,393.77	

PR UPDATES

- Marketing subcommittee selected CSG Communications (in response to RFP earlier in 2014) for a “pilot” program to enhance PR efforts - 5 month plan coordinating PR, social media and potentially visitor center will begin mid-August
- Upcoming media writers to be hosted: (1) Japanese FAM tour (CTO) - July 12th, (2) Katie Coakley - (Direct lead) Vail Daily News - Cruise a Thong / July 18th and 19th, and (3) Cameron L. Martindell - (CSG Communications) - adventure / family focused travel - July 23rd -25th

MISCELLANEOUS UPDATES

- TTC Director began monthly radio show on KWUF on Thursday, July 10th; show will be recorded live on the 2nd Thursday of each month
- TTC Director attended CADMO (Colorado Association of Destination Marketing Organizations) meetings in late June in Vail - attended by 25+ CEO / Directors of CO destinations, great information share, collaborative group - the attitude is that “Colorado is unique, the destinations are not unique, but we are all special”
- TTC Director continues to work on capturing video to be used for various promotional purposes



AGENDA DOCUMENTATION

DEPARTMENT HEAD REPORT: VIII.4

PAGOSA SPRINGS TOWN COUNCIL, JULY 17, 2014

FROM: JAMES DICKHOFF, TOWN PLANNING DIRECTOR

PROJECT: PLANNING DEPARTMENT REPORT

ACTION: UPDATE AND DISCUSSION

HISTORIC PRESERVATION BOARD (HPB) UPDATE

At the July 09, 2014 HPB meeting,

- 1) The HPB considered and approved an "Alteration Certificate" for 480 Lewis Street for the additional of a Privacy Fence.
- 2) The HPB further discussed the potential scope of a Mary Fisher recognition project which could include a Statue and interpretive display in Mary Fisher Park. This matter will come to Town Council for permission to advertise a "Request for Proposals" to the artist community for project ideas.
- 3) The HPB also discussed the San Juan Historical Museum, former Town Water Treatment Plant, and the disrepair and safety concerns with the reservoir walls and the old stone bridge north of the building. The HPB will be looking into costs estimates for proposing pursuing grants for the needed repairs. Once HPB and staff have a better idea of the possible scope of work needed and costs, this matter will be presented to Town Council.
- 4) Town Councils presence at the HPB meeting was very encouraging for all HPB members and convinced Judy James to submit a letter of Interest to serve on the HPB again. Her appointment recommendation from the HPB will come to the TC for consideration.

The Next HPB meeting is on August 13, 2014 at 5:15pm in Town Hall.

PLANNING COMMISSION (PC) UPDATE

At the July 08, 2014 PC meeting:

- 1) The Planning Commission discussed a number of potential recommended LUDC revisions including;
 - a. The current prohibition of metal sided buildings in commercially zoned properties, and the possibility of allowing metal sided buildings.
 - b. The current minimum density regulations in the R-18 Zoning District and the possibility of allowing less density.
 - c. The current minimum lot size for single family lots in residential zone districts and the possibility of allowing smaller lots that would be consistent with the existing maximum density standards.
 - d. Limiting the location and use of Cargo Containers.
 - e. Prohibiting or limiting the use of LED Variable Message Signs

The PC will discuss these matters further and present their initial finding to the TC for direction to pursue these matters further.

The Next Planning Commission meeting is on August 12, 2014 at 5:30pm.



AGENDA DOCUMENTATION

DEPARTMENT HEAD REPORT: VIII.5

PAGOSA SPRINGS TOWN COUNCIL

JULY 17, 2014

FROM: GREGORY J. SCHULTE, INTERIM TOWN MANAGER

PROJECT: TOWN MANAGER'S REPORT

ACTION: UPDATE AND DISCUSSION

GEOTHERMAL WATER AND POWER AUTHORITY BOARD OF DIRECTORS FORMATION

The Town and County continue to make progress in the formation of the Geothermal Water and Power Authority (Authority). The BoCC took action to appoint all 3 Commissioners as their designated 3 representatives to the Authority and the Town appointed Mayor Volger and Councilmembers Schanzenbaker and Egan as their 3 designated representatives. The first Board of Directors meeting is scheduled for July 14th. At that meeting the Directors will be addressing the following items:

1. Agreeing upon Board Meeting logistics (time, place, agenda and minutes responsibilities, etc)
2. Process and timeline for selection of 7th Board member
3. Status of DoLA and DOE grant
4. Roles and responsibilities for administration of the Geothermal Authority.

GOLF COURSE FOLLOW-UP

Pursuant to the presentation of the golf course item at the Town Council meeting of July 1st, the Town Manager has had phone conversations with both Greg Kinney of Touchstone Golf, which is the golf course management firm hired to oversee the actual day-to-day operations of the golf course, and Jon Knudson of Insight Golf who has been hired by the bank to market and sell the golf course. Both were aware of the publicity that was generated as a result of the Town Council meeting regarding the golf course. I informed them both that while the Town Council acknowledges the importance of the golf course as an amenity to residents and visitors alike, the Town Council would prefer the course to be owned and operated by a private entity. It was also relayed that certain financial data in the prospectus was difficult to follow and additional financial information was requested. Greg Kinney is planning to visit in August and staff will continue to maintain contact and monitor developments.

PAGOSA SPRINGS COMMUNITY DEVELOPMENT CORPORATION UPDATE

On July 10th, at the invitation of Ed Morlan and Laura Lewis of Region 9, representatives from the Town (Mayor Volger and Interim Town Manager Greg Schulte, were invited to attend a brainstorming session with the goal of strategizing on how an economic development entity could be re-energized. Since the Pagosa Springs Community Development Corporation (PSCDC) Board of Directors has had recent operational challenges, it was discussed how to possibly utilize the current PSCDC structure for a new organization. In addition, Region 9 personnel have agreed to serve as staff during an interim transitional period. However, it was felt that much was needed to be done to assess the desires of the community as well as the viability of getting a new organization going.

JOINT TOWN AND COUNTY MEETING AND ISSUES

The most recent joint Town and County meeting centered on a possible ballot measure this November for a sales tax increase and with the proceeds to be used for roads and/or recreation/parks/trails purposes. There was the sentiment from Town representatives that a sales tax increase was, at this point, too ill-defined and would be difficult to sell for a successful ballot measure in November 2014. It was also suggested that instead of placing the sales tax increase on the November 2014 ballot, that an advisory question(s) could be placed instead on the ballot to gauge community interest and support. Due to a noticing glitch, the subsequent joint meeting scheduled

for July 8th was cancelled and the next meeting is presently proposed for July 22nd. In addition to the above-mentioned sales tax increase, another topic for conversation between the Town and County is lodger's tax funding.

VISITORS CENTER UPDATE

The Town took formal possession of the Visitors Center effective July 1st. The Town staff has been working closely with the Chamber staff to effect as smooth as transition as possible. This was occurring essentially during the 4th of July weekend, which is arguably the busiest weekend for visitors in our community. Staff is also working on logistical transition issues including switching bills for phone, water, electricity, etc. Town staff is now tasked with maintaining the interior and exterior of the building, cleaning the restrooms and other interior areas. Parks crews are maintaining the green spaces and the Streets staff is maintaining the parking lot. Town and TTC staff met on July 11th to review the premises and assess what future improvements might be necessary. Jennie Green, TTC Director, has been overseeing the transition and has been assisted by Liz Alley and our most recent hire, Gail Vollmer.

2015 BUDGET PREPARATION AND PERSONNEL ISSUES

Town Manager and Department Heads have begun planning efforts for preparation of the 2015 budget. The Town has traditionally begun budget planning in August of each year. A Proposed Budget Calendar for fiscal year 2015 will be distributed at the Town Council meeting. Furthermore, at the Department Head level, staff has begun an effort to review the benefit package for Town employees and how that compares to other nearby and/or similar size jurisdictions. Staff has conferred with Benefit Health Advisors to gather information comparing medical insurance benefits. Staff is now in progress of gathering information regarding other benefits (e.g. vacation, holidays, retirement, etc.). Last, as directed by Town Council in 2013, the Interim Town Manager has begun planning for the implementation of a Merit Pay system.



551 Hot Springs Boulevard
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**PAGOSA SPRINGS SANITATION
GENERAL IMPROVEMENT DISTRICT
MEETING AGENDA
THURSDAY, JUNE 19, 2014
Town Hall Council Chambers
12:00 P.M.**

- I. CALL MEETING TO ORDER**
- II. APPROVAL of MEETING MINUTES FROM JUNE 3, 2014**
- III. OLD BUSINESS**
 - 1. PAWSD/Pipeline Update**
 - 2. Phase 1 Sewer Forcemain Realignment Change Order**
- IV. DEPARTMENT HEAD REPORT**
 - 1. District Report**
- V. APPROVAL OF MAY FINANCIAL STATEMENT AND ACCOMPANYING PAYMENTS**
- VI. NEXT BOARD MEETING JULY 1, 2014 AT 5:00PM**
- VII. ADJOURNMENT**



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**PAGOSA SPRINGS SANITATION
GENERAL IMPROVEMENT DISTRICT
MEETING MINUTES
TUESDAY, JULY 1, 2014
Town Hall Council Chambers
551 Hot Springs Blvd
5:00 p.m.**

- I. CALL MEETING TO ORDER** – Board President Volger, Board Member Alley, Board Member Bunning, Board Member Egan, Board Member Lattin, Board Member Schanzenbaker
- II. APPROVAL of MEETING MINUTES FROM JUNE 19, 2014** – The minutes were approved as read.
- III. NEW BUSINESS**
- IV. OLD BUSINESS**
 - 1. TOWN/PAWSD Pipeline Update** - The Walmart fill is being delivered to the sewer lagoons. Hammerlund is working with Ecosphere to determine the Skyrocket report for an area they are working on. There is a hold up in obtaining an easement on Phase 2 in Colorado Timber Ridge, PAWSD is working on that easement. The power to the pump stations is estimated at \$55,402 at pump station 1 and \$47,725 for pump station 2. PAWSD is working with the county manager to determine the best way to rehabilitate Trujillo Road.
- V. NEXT BOARD MEETING JULY 17, 2014 AT 12:00PM**
- VI. ADJOURNMENT** – Upon motion duly made, the meeting adjourned at 8:20pm.



AGENDA DOCUMENTATION

OLD BUSINESS: III.1

PAGOSA SPRINGS SANITATION BOARD OF DIRECTORS

JULY 17, 2014

FROM: GENE TAUTGES, SANITATION SUPERVISOR

PROJECT: TOWN/PAWSD PIPELINE UPDATE

ACTION: DISCUSSION

Town/PAWSD Pipeline Update

After the July 1st board meeting, Board member Bunning called a standing committee meeting to discuss the easement situation with PAWSD once again. The meeting was held Wednesday 7/2/14 at town hall at 1:30 pm. In attendance were Tracy Bunning, Gregg Mayo, Mark Weiler, and Gene Tautges.

Mr. Mayo gave a detailed explanation of the easement that was still unsecured and the alternative route onto Colorado Timber Ridge HOA property that could be taken if needed. Being extremely busy at the time, he said he would forward copies of all easements to the town as soon as possible. The easements were received on Thursday 7/3/14 and briefly reviewed by staff with one possible deficiency noted which is being reviewed.

Work continues on both pump stations with concrete pours continuing. The pipeline installation continues easterly from pump station #2 and is approaching Trujillo Road. Work on the gravity line from south 5th street down to pump station #1 should begin soon with anticipation of completion before the school year begins to avoid traffic issues there.

Pay application #4 from PAWSD for the contractor was submitted with errors and a new corrected one was submitted.

An email from LPEA stated that the three phase electric line job should be released this week. Excavation of the power line won't begin until the gravity sewer line is complete at the request of the contractor as both jobs are in close proximity to each other.



AGENDA DOCUMENTATION

DEPARTMENT HEAD REPORT:IV.1

PAGOSA SPRINGS SANITATION BOARD OF DIRECTORS
JULY 17, 2014

FROM: GENE TAUTGES, SANITATION SUPERVISOR

PROJECT: DEPARTMENT HEAD REPORT
ACTION: DISCUSSION

Administrative

All cleaning and televising of the collection system is complete for this year. I am in the process of analyzing the videos to ensure all repairs were made correctly, and which will need to be scheduled for excavation as they were too severe to use trenchless repairs.

I have met with the owners of the Fireside Inn east on highway 160 and they are very interested in connecting to the system. They are researching financing currently and I anticipate adding 16 ERT's to the system in the next 60 days.

There are a number of businesses in the PSSGID boundaries that are creating change of use events. For example, the old plumbing supply store that is now a microbrewery/restaurant. A fair amount of time is being spent on making sure the assessment of ERT's is consistent with their new uses and that records are adjusted accordingly. This process is typically initiated with the renewal of a business license or a building permit.

I submitted the Water Pollution Control Revolving Fund (WPCRF) survey for a total of over 6 million dollars over the next several years according to our capital improvement plan. There is no promise of funding at this time but completing the survey is the first step in the application for funding process.

Wastewater Treatment Plant

The average daily effluent flow rate for June was .203 million gallons per day which represents 41% of our capacity. The organic capacity is at 18%. Unlike last month, there were no violations to report in June and the facility is running status quo. I am anticipating increased flows over the 4th of July holiday and am as prepared as can be for that.

Collection System

The Chamber of Commerce lift station was ordered in late June with the cost being \$46,820 for the lift station itself. Additional costs for the project will include a flow meter and choosing a contractor through the competitive RFP process, and engineering. A September or October completion date is anticipated. I have started a tree root maintenance program wherein I will apply root killing chemical to known areas of the system periodically. This is not a permanent fix, but should buy us some time so repairs can be made systematically. I hope to get two problematic repairs made before years end within budget. We did experience two minor clogs in the system last month which were tree root related.

Geothermal

Parts have been installed at the middle school property and the school district is in the process of making their repairs. I have also submitted the Water Pollution Control Revolving Fund Wastewater Eligibility Survey for 2015 for the town's geothermal heating facility. This building and system is over 30 years old and if funding could be found to bring it up to date, a much more efficient facility and service to the geothermal customers would result. That request amounted to over \$946,000.